



## **Lüderitz Blue School Acceptable Use Policy**

### **1. SCHOOL STATEMENT**

All individuals, including learners, staff, and visitors, using the Lüderitz Blue School network or devices on school grounds are required to comply with this policy. This includes devices such as laptops, desktops, tablets, smartphones, and smartwatches. The policy applies within all school facilities, boarding houses, and during any off-campus school-related events such as trips or residential.

### **2. GUIDELINES FOR RESPONSIBLE TECHNOLOGY USE**

Here are the main guidelines for using technology at Lüderitz Blue School. Kindly note that this list is not exhaustive.

- i) Do not log in using another person's account or attempt to access administrative settings without proper authorization.
- ii) Keep your passwords secure and change them periodically to maintain account protection.
- iii) Any use of school technology for inappropriate, illegal, or offensive activities, including cyberbullying, is strictly forbidden, as is anything that might damage the school's image.
- iv) Personal devices should not be connected to the school network without approval, and school technology cannot be used for personal commercial purposes.
- v) Damage or misuse of school devices, including installing malicious software, is prohibited and may result in disciplinary actions or repair costs.
- vi) Content that is offensive, inappropriate, or illegal is not permitted on school systems, and usage is monitored to ensure compliance.

vii) Unauthorized software or downloads that breach copyright laws are not allowed.

viii) Any actions that threaten the security of the school's network, such as hacking or installing unapproved software, are strictly banned.

ix) Only approved websites, displayed around the school, may be accessed; permission is required for any other sites.

### **3. ACCEPTABLE USE STATEMENT**

i) All learners, staff, and volunteers must agree to the school's Acceptable Use Policy, with any breaches subject to disciplinary action, including potential external reporting.

ii) All learners, staff and visitors (if using the school network) are required to sign an Acceptable Use Statement.