



Lüderitz Blue School Fee Policy

1. APPLICATION FEE

- i) There is an Application Fee of N\$300 to apply for a place at Lüderitz Blue School.
- ii) This is a non-refundable payment.

2. REGISTRATION FEE

- i) If a place is offered, parents/guardians are required to pay an upfront registration fee of N\$2500 for the child to join the school.
- ii) This is a once-off non-refundable payment. This payment can be made upfront or split into 5 monthly installments of N\$500 added to the school fees if necessary.

3. WITHDRAWAL FROM THE SCHOOL

- i) If parents/guardians wish to withdraw their child from the school, a notice period of two (2) calendar months is required.
- ii) This must be both submitted in writing and communicated verbally to the School Director.
- iii) Should the full notice period of two (2) calendar months not be given, parents/guardians are required to pay the remaining fees for the child until the 2 months have passed.

4. SCHOOL FEES

- i) School fees are paid monthly, in 12 installments throughout the year
- ii) These fees cover lessons, educational resources, school facilities and textbooks in Primary School. Some textbooks in the senior school will be charged extra.
- iii) School fees also include access to the school's extra-curricular activities.
- vi) School fees do not cover the cost of uniform items and overnight excursions.
- v) School fees also do not cover stationery costs and school exercise books.
- vi) A Stationery List for learners will be provided in the Welcome Pack.
- vii) School fees must be paid on or before the 3rd of the month. Our fees are as follows for all ages:

2023 Academic Year

Seahorse Class (Grades 1-3) - N\$2,500.00 per month
Octopus Class (Grades 4-6) - N\$3,500.00 per month

2024 Academic Year

Seahorse Class (Grades 0-2) - N\$2,500.00 per month
Penguin Class (Grades 3-4) - N\$2,500.00 per month
Octopus Class (Grades 4-6) - N\$3,500.00 per month
Shark Class (Grade 7+) - N\$4,000.00 per month

2025 Academic Year

Grades 0-2 - N\$2,750.00 per month
Grades 3-4 - N\$2,750.00 per month
Grades 4-6 - N\$3,850.00 per month
Grades 7-9 (if not started IGCSEs) - N\$4,400.00 per month
Grades 9-10 (if started IGCSEs) - N\$5,445.00 per month
Grade 11-13 - N\$6,336.00 per month

viii) The above prices are introductory and are subject to review. Please be advised that our school fees will rise by 10% each year due to inflation.

viii) School fees are to be paid into the following account. Please include the child's full name and the month as the reference for the payment.

Account Name: Luderitz Blue School

Bank Name: FNB

Account Number: 64277187843

Branch Code: 280371

Swift/ BIC Code FIRNNANX

Branch Name: Luderitz

5. LATE PAYMENT OF SCHOOL FEES

- i) If school fees are not received on or before the 7th day of the month, then a reminder will be sent to parents/guardians.
- ii) Should the fees remain unpaid on the 15th of the month, then a late payment fee of N\$500 will become payable.
- iii) Parents/guardians are encouraged to speak with a member of senior management should a payment issue arise.

6. SCHOLARSHIP PUPILS

- i) Scholarship applicants are required to pay the Application Fee of N\$300.
- ii) Successful scholarship applicants will have this reimbursed, and the Registration Fee of N\$2,500 will be waived.
- iii) For further information, please refer to our Scholarship Policy.

7. SIBLING DISCOUNT

- i) As of November 2023, the school offers a Sibling Discount.
- ii) The first sibling of an enrolled child will receive a 5% discount off the full school fee price for their class.
- iii) The second sibling of an enrolled child will receive a 10% discount of the full school fee price for their class.
- iv) Discounts for additional siblings will be reviewed on a case by case basis.

8. BOARDING HOUSE FEES

- i) As of January 2024, Boarding House fees are N\$4,500 per month per learner (from January 2025 it will be N\$4,950).
- ii) This amount includes food (three meals a day and snacks), as well as supervised after-school and weekend activities.
- iii) The Boarding House fees are independent of school fees. For further information, please refer to the Lüderitz Blue School Fee policy.
- iv) Boarding fee payments are paid monthly, in 12 instalments.

v) Boarding fees are to be paid into the following account. Please include the boarder's full name, the month, and the word 'BOARDING' as the reference for the payment.

Account Name: Luderitz Blue School

Bank Name: FNB

Account Number: 64277187843

Branch Code: 280371

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Branch Name: Luderitz

vi) If boarding fees are not received on or before the 7th day of the month, then a reminder will be sent to parents/guardians.

vii) Should the fees remain unpaid on the 15th of the month, then a late payment fee of N\$500 will become payable.

viii) Parents/guardians are encouraged to speak with a member of Luderitz Blue School Senior Management should a payment issue arise.

9. NOTE ON UNPAID SCHOOL FEES

i) If school fees are not paid by families after following the procedure above, the school will be unable to issue a School Report for their child or children.

ii) If school fees are not paid by families after following the procedure above, their child or children will not be allowed to attend school until fees are paid.

10. NOTE FOR PARENTS

New parents: In signing and returning the 'New Parents/Guardians Form' included in the Welcome Pack, you agree to accept the conditions of this policy.

Current Parents: In returning your child or children to the school on the first day of the new academic year you agree to accept the conditions of this policy.

Written: March 2022
Written by: Marnie Allen
First Review: Lüderitz Blue School Board, April 2022
Second Review: September 2022, Marnie Allen
Third review: July 2023, Marnie Allen
Updated: June 2024
Next review due: June 2025